

Report of James Chadwick

Report to Chief Officer (Highways and Transportation)

Date: 24 September 2019

Subject: Burmantofts & Richmond Hill – Ward Based Traffic Regulation Order

Are specific electoral wards affected? If yes, name(s) of ward(s): Burmantofts & Richmond Hill	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Has consultation been carried out?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the decision be open for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary

1. Main issues

- Over the past 12 months, Traffic Engineering have received requests to investigate issues surrounding indiscriminate, obstructive and all day parking as a result of the nearby St James Hospital or people commuting into the City Centre, all of which were causing sight line and/or access issues for local traffic in the Burmantofts and Richmond Hill Ward.
- Based upon the request of the Ward Members, members of the public, local businesses and observations of the Ward Engineer, it is proposed to introduce a package of different parking restrictions in several location across the Burmantofts & Richmond Hill Ward to address the issues of indiscriminate and obstructive parking, and create a continuous turnover of parking to and the operation of various businesses, and improve access for local residents.

2. Best Council Plan Implications (click [here](#) for the latest version of the Best Council Plan)

- The Best Council Plan 2019/2020 – 2020/2021 outlines how Leeds City will achieve the vision to become the best city in the UK. The plan highlights the aim to improve the safety of transport connections. This scheme meets these objectives by delivering a traffic management scheme to assist inter-visibility between drivers and pedestrians, assist driver and pedestrian movements and create a safer environment for road users.

3. Resource Implications

- The scheme proposals have no implications in terms of resources. All design and works resources have been identified within the 2019/20 works programme.

Recommendations

The Chief Officer (Highways and Transportation) is requested to:

- i) Note the contents of the report;
- ii) Approve the introduction of a package of parking restrictions in the Burmantofts & Richmond Hill Ward as outlined in section 3.1;
- iii) Give authority to incur expenditure of up to £11,700, made up of £6,000 works costs, £1,000 legal fees and £4,700 Staff fees, fully funded from the remaining unused Section 106 contributions received from the NHS – St James Hospital, for Traffic Regulation Order work a number of years ago.
- iv) Request the City Solicitor to advertise a draft Traffic Regulation Order to implement the package of parking restrictions and, if no valid objections are received to make, seal and implement the order as advertised.

1. Purpose of this report

- 1.1 The purpose of this report is to seek approval to advertise a draft Traffic Regulation Order to introduce various parking restrictions across the Burmantofts & Richmond Hill Ward as detailed in section 3.1 and shown on drawing TM-07-362-01-01b, and if no valid objections are received, to request the City Solicitor to make, seal and implement the order.

2. Background information

- 2.1 Over the past 12 months, Traffic Engineering have received requests to investigate issues surrounding indiscriminate, obstructive and all day parking as a result of the nearby St James Hospital or people commuting into the City Centre, all of which were causing sight line and/or access issues for local traffic in the Burmantofts and Richmond Hill Ward.
- 2.2 Following these requests, extensive parking surveys were undertaken across the Ward, which identified a number of areas where indiscriminate, obstructive and all day parking occurred causing access issues for the local residents and businesses.
- 2.3 Meetings were held with the local Ward Members to discuss the issues across the Burmantofts & Richmond Hill Ward and to agree to the package of works being proposed.

3. Main issues

- 3.1 The proposed Traffic Regulation Order includes:
 - i) The introduction of No Waiting at Any Time to remove obstructive and indiscriminate parking and improve visibility for both pedestrians and drivers alike on parts of:

Berking Avenue, Blayds Street, Cavalier Approach, Cross Green Lane, Dawlish Street, Dial Street, Easy Road, Ellerby Lane, Glenthorpe

Crescent, Hall Place, Hampton Place, Lavendar Walk, Long Close Lane, Lupton Avenue, May Terrace, Nippet Lane, Oxtan Way, Pontefract Lane, Rigton Drive, Spring Close Avenue, St Mary's Lane, St Mary's Street, Stoney Rock Lane, Temple View, Temple View Road, Thornleigh Gardens, Torre Close, Torre Drive, Torre Hill, Torre Lane, Torre Mount, Torre Place, Torre Road, Upper Accommodation Road, Walter Crescent.

- ii) The introduction of No Waiting, Monday – Friday, 8am-9am and 2pm-4pm on Torre Drive to restrict school related parking which prevents the free flow of traffic at school times and causes access issues, resulting in drivers using the footway to pass each other.
- iii) The introduction of limited waiting excluding permit holders to create a turnover of parking for businesses and aid residents to access their properties during the working day on parts of:
 - Blayds Street, Easy Road, Hall Place, Lavendar Walk, Stoney Rock Lane and Torre Road.
- iv) The introduction / amendment of pay & display parking on St Mary's Street to remove all day commuter parking and create breaks in the parking to aid two way movement of vehicles. Following works on the junction of Shakespeare Street and Beckett Street, it is also proposed to extend the existing pay and display parking bays on Shakespeare Street.
- v) The amendment of the existing No Waiting at Any Time restriction on lengths of Scargill Close and Gargrave Approach to increase the available space for residents in the permit zone.

3.2 Programme

The scheme proposals are included on the Annual Programme and it is expected that the proposals will be designed, the Traffic Regulation Order advertised and the package of works implemented all within the 2019/2020 financial year.

4. Corporate considerations

4.1 Consultation and engagement

- 4.1.1 Ward Members were consulted via a meeting held 24 May 2019 and further via email dated 12 August 2019. All ward members are supportive of the proposed restrictions.
- 4.1.2 Emergency Services were consulted via email on 12 August 2019 No adverse comments were received.
- 4.1.3 West Yorkshire Combined Authority were consulted via email on 12 August 2019. No adverse comments were received.
- 4.1.4 A meeting was held with representatives of Brownhill Primary School to discuss the parking issues on Torre Drive. Previous school travel data showed that low numbers of pupils are transported by car compared to those who walk, and therefore the measures would provide a significant improvement on safety for pupils who walk. The school was consulted via email and replied in favour of the proposals.
- 4.1.5 Local residents will be consulted prior to the legal advertisement so that their comments can be taken on board and the scheme adjusted if required. If the

scheme alters significantly as a result of this consultation, it will be reported to the Chief Officer (Highways and Transportation) for further approval.

4.2 Equality and diversity / cohesion and integration

4.2.1 Positive Impacts:

- i) The introduction of restrictions will remove indiscriminate parking which will improve the free flow of traffic on the various stretches of highway and eliminate issues caused by indiscriminate parking.
- ii) The restrictions will create a safer environment for pedestrians by improving sight lines.

4.2.2 Negative Impacts

- i) The restrictions may move the indiscriminate parking to another location.

4.3 Council policies and the Best Council Plan

4.3.1 The Best City ambition is to improve life for the people of Leeds and make our city a better place. Measures to improve the highway network will contribute to making the road safer which contribution to the Best City for Communities.

4.3.2 The proposals contained in this report are in accordance with Plan Objective: Delivering Accessibility. The proposals also follow core strategy approaches A1 and A2 in that the scheme will improve physical accessibility and improve the highway for pedestrians.

4.3.3 Climate Emergency

The removal of indiscriminate parking will improve the free flow of two way traffic on most of the affected lengths, and therefore reduce or remove the need for vehicles to stand and wait for gaps in the traffic, reducing emissions in these areas from idling traffic.

4.4 Resources, procurement and value for money

4.4.1 The estimated total cost to implement the scheme is £11,700, which comprises £6,000 works costs, £1,000 legal fees and £4,700 staff costs, to be fully funded by the remaining Section 106 contributions received from the NHS – St James Hospital for TRO work a number of years ago.

Funding Approval :		Capital Section Reference Number :-						
Previous total Authority to Spend on this scheme	TOTAL	TO MARCH	FORECAST					
	£000's	2019 £000's	2019/20 £000's	2020/21 £000's	2021/22 £000's	2022/23 £000's	2023 on £000's	
LAND (1)	0.0							
CONSTRUCTION (3)	0.0							
FURN & EQPT (5)	0.0							
DESIGN FEES (6)	0.0							
OTHER COSTS (7)	0.0							
TOTALS	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
Authority to Spend required for this Approval		TOTAL	TO MARCH	FORECAST				
		£000's	2019 £000's	2019/20 £000's	2020/21 £000's	2021/22 £000's	2022/23 £000's	2023 on £000's
LAND (1)	0.0							
CONSTRUCTION (3)	6.0			6.0				
FURN & EQPT (5)	0.0							
DESIGN FEES (6)	4.7			4.7				
OTHER COSTS (7)	1.0			1.0				
TOTALS	11.7	0.0	11.7	0.0	0.0	0.0	0.0	0.0
Total overall Funding (As per latest Capital Programme)		TOTAL	TO MARCH	FORECAST				
		£000's	2019 £000's	2019/20 £000's	2020/21 £000's	2021/22 £000's	2022/23 £000's	2023 on £000's
Section 106 receipts	11.7			11.7				
Total Funding	11.7	0.0	11.7	0.0	0.0	0.0	0.0	0.0
Balance / Shortfall =	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

4.5 Legal implications, access to information, and call-in

4.5.1 The report is not eligible for call in as the proposals fall below the relevant threshold.

4.6 Risk management

4.6.1 There are no risk issues over and above those expected when working in the public highway, generated by the proposals contained within this report.

5. Conclusions

5.1 In conclusion it is recommended that the proposed restrictions at the various locations in Burmantofts & Richmond Hill, as shown on drawing TM-07-362-01-01b, be implemented in order to remove indiscriminate and obstructive parking. These proposals will have a positive effect on the businesses and residents of the areas.

6. Recommendations

6.1 The Chief Officer (Highways and Transportation) is requested to:

- i) Note the contents of the report;
- ii) Approve the introduction of a package of parking restrictions in the Burmantofts & Richmond Hill Ward as outlined in section 3.1;
- iii) Give authority to incur expenditure of up to £11,700, made up of £6,000 works costs, £1,000 legal fees and £4,700 Staff fees, fully funded from the remaining Section 106 contributions received from the NHS – St James Hospital for Traffic Regulation Order works a number of years ago.
- iv) Request the City Solicitor to advertise a draft Traffic Regulation Order to implement the package of parking restrictions and, if no valid objections are received to make, seal and implement the order as advertised

7. Background documents

7.1 None

Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: City Services	Service area: Traffic Management
Lead person: James Chadwick	Contact number: 0113 3787499

1. Title: Burmantofts & Richmond Hill Ward Based Traffic Regulation Order
Is this a: <input type="checkbox"/> Strategy / Policy <input type="checkbox"/> Service / Function <input checked="" type="checkbox"/> Other
If other, please specify

2. Please provide a brief description of what you are screening
<p>Over the past 12 months, Traffic Engineering have received requests to investigate issues surrounding indiscriminate, obstructive and all day parking as a result of the nearby St James Hospital or people commuting into the City Centre, all of which were causing sight line and/or access issues for local traffic in the Burmantofts and Richmond Hill Ward.</p> <p>Following these requests, extensive parking surveys were undertaken across the Ward, which identified a number of areas where indiscriminate, obstructive and all day parking occurred causing access issues for the local residents and businesses.</p>

3. Relevance to equality, diversity, cohesion and integration All the council's strategies/policies, services/functions affect service users, employees or
--

the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		X
Have there been or likely to be any public concerns about the policy or proposal?	X	
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

• **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

Ward Members and Emergency Services have been consulted and are generally in support of the proposals. Local Residents and businesses will be consulted prior to the legal advertisement of the scheme to determine if any significant changes will be required and that they are not unfairly affected by the proposals.

• **Key findings**

Positive Impacts:

- i) The removal of indiscriminate parking will remove indiscriminate parking which will improve the free flow of traffic on the various stretches of highway and eliminate issues caused by indiscriminate parking.
- ii) The restrictions will create a safer environment for pedestrians by improving sight lines.

Negative Impacts

- i) The restrictions may move the indiscriminate parking to another location.

• **Actions**

(think about how you will promote positive impact and remove/ reduce negative impact)

5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.	
Date to scope and plan your impact assessment:	n/a
Date to complete your impact assessment	n/a
Lead person for your impact assessment (Include name and job title)	n/a

6. Governance, ownership and approval		
Please state here who has approved the actions and outcomes of the screening		
Name	Job title	Date
Nick Hunt	Traffic Engineering Manager	03 / 09 / 2019

7. Publishing	
This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.	
If this screening relates to a Key Delegated Decision, Executive Board, full Council or a Significant Operational Decision a copy should be emailed to Corporate Governance and will be published along with the relevant report.	
A copy of all other screening's should be sent to equalityteam@leeds.gov.uk . For record keeping purposes it will be kept on file (but not published).	
Date screening completed	
If relates to a Key Decision - date sent to Corporate Governance	
Any other decision – date sent to Equality Team (equalityteam@leeds.gov.uk)	